

Experiencias Xcaret Group is committed to compliance with the provisions of **the Federal Law on Protection of Personal Data Held by Individuals**, which states that you have the right to exercise your rights of access, rectification, cancellation and opposition at any time. of your personal data (**ARCO**) and the revocation of your consent in the Company, in addition, we inform that in order to exercise any of your rights or revocation, it is important that the applicant to be the owner or its legal representative, so in both cases **the identity must be accredited by means of the necessary documents.**

Information filled by Experiencias Xcaret Group *

DATE OF APPLICATION:

* DATE OF RECEIPT OF THE REQUEST:

*APPLICATION NUMBER:

DATA OF THE OWNER OR LEGAL REPRESENTATIVE

IN CASE OF NOT MAKING THE APPLICATION THE OWNER, NAME OF THE LEGAL REPRESENTATIVE.

DATA OF THE OWNER:

LAST NAME

NAME

MIDDLE

STREET

CITY

STATE

ZIP

WAYS TO RECEIVE THE ANSWER

PHONE

EMAIL ADDRESS

"ARCO" RIGHT THAT IS REQUESTED TO BE EXERCISED TO THE PERSONAL DATA

-ACCESS

The right to access and know if your personal information is being processed, as well as the scope, conditions and generalities of such treatment.

-RECTIFICATION

The right you have to correct your personal information or complete it when it is inaccurate or incomplete.

-CANCELATION (REMOVAL)

The right to request the person responsible for the cancellation (removal) of their personal data when they consider that are not being treated in accordance with the principles, duties and obligations set forth in the Law.

-OPPOSITION

The right to oppose or request the cessation of the processing of your personal information to the person responsible.

- REVOKE THE CONSENT OF PERSONAL DATA TREATMENT

The right that the owner has to request that their data stop being treated by Experiencias Xcaret Group.

DESCRIPTION OF THE REQUEST

Write clearly and accurately the data you wish to submit to the ARCO exercise; or the reason why you want to revoke the consent of your personal data.

Name and signature of the owner or legal representative

ADDITIONAL INFORMATION

The present application must be submitted duly completed and signed by the applicant or legal representative, attaching a copy of the official document proving his identity as the owner of the Personal Data directly at our offices located at Carretera Chetumal Puerto Juárez, Km 282, Int B, Rancho Xcaret, Solidaridad, Playa del Carmen, Quintana Roo, México, C.P. 77710 or through the email address privacidad@experienciasxcaret.com.mx. If acting through a legal representative, a copy of the identification documents of the representative and owner must be attached, as well as the document that proves the legal representation of the interested party. The reception and processing of your data and documents will have as an exclusive purpose the proper management of your ARCO rights with a maximum response time of 20 business days counted from the date of receipt.

The person in charge may deny the performance of the ARCO exercise when the applicant is not the owner of the personal data or the representative is not duly accredited for it, when the applicant's personal data are not found in his database, when the rights are damaged of a third party, when there is a legal impediment or the resolution of a competent authority, when the rectification, cancellation or opposition has been previously made.

The delivery of the personal data will be free, the owner must cover only the justified shipping costs or the cost of reproduction in copies or other formats.